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Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

Phone: 55030054, 55030063, 55030093, 55030080, 55030076, 55030083, 48116665

Fax: 88-02-55030092, E-mail: dg@bsti.gov.bd, bsti@bangla.net, Website: www.bsti.gov.bd



Memo No. 36.05.0000.105.31.009.22/1563


Date: 20-12-2023

Office Order

The undersigned is directed to inform you that the authority of BSTI is pleased to grant leave (Earned leave) from 28.12.2023 to 11.01.2024 or from the date of departure for 15 (fifteen) days (excluding transit and travelling time) to Mr. Md. Nazrul Islam, Lab Assistant, BSTI, Dhaka for treatment purpose in India for his Mother Miss. Mst Hamida Begum and his younger brother Mr. Md Ratul Hasan will accompany with him under the following terms and conditions :

Terms & Conditions:

- a) All expenses in this connection will be borne by the incumbent himself.
 - b) There will be no financial involvement of the Government or Institution regarding his travel.
 - c) He will not be allowed to draw his pay and allowances in foreign currency.
 - d) He will not be allowed to extend his stay (excluding transit and travelling time) abroad beyond the permitted time.
2. This order is approved by the competent authority and issued accordingly.


(Md. Tuhin Ahmed)
Deputy Director (Admin-2)

Distribution :

Mr. Md. Nazrul Islam,
Lab Assistant,
Physical Testing Wing
BSTI, Dhaka.

Copy to : (for kind information and necessary action) :

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. High Commission of India, Dhaka.
06. Immigration Officer, Benapole, Jessore.
07. Director (Physical), BSTI, Dhaka.
08. Deputy Director (Admin-1), BSTI, Dhaka.
09. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
10. PA to Director General, BSTI, Dhaka.