



# Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

## Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

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Memo No. 36.05.0000.105.31.063.95 / 879

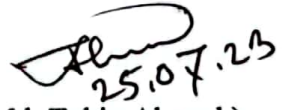
Date: 25-07-2023

### Office Order

The undersigned is directed to inform that the authority of BSTI is pleased to grant leave (Earned leave) from 25.07.2023 to 03..08.2023 or from the date of departure for 10 (Ten) days (excluding transit and travelling time) to Mr. A.K.M Mostofa Zaman, Asisstant Director (Admin) A.C, BSTI, Dhaka for travelling to India for his wife Mrs. Fahmida Ahmed for treatment purpose under the following terms and conditions :

#### Terms & Conditions:

- All expenses in this connection will be borne by the incumbent himself.
  - There will be no financial involvement of the Government or Institution regarding his travel.
  - He will not be allowed to draw his pay and allowances in foreign currency.
  - He will not be allowed to extend his stay (excluding transit and travelling time) abroad beyond the permitted time.
2. This order is issued in accordance with the Order No.36.00.0000.067.08.004.23.69, Dated: 20-07-2023 of the Ministry of Industries.

  
( Md. Tuhin Ahmed )  
Deputy Director (Admin-2)

#### Distribution :

Mr. A.K.M Mostofa Zaman,  
Asisstant Director (Admin) A.C,  
BSTI, Dhaka.

#### Copy to : ( for kind information and necessary action ) :

- Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
- Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
- Director General, Department of Immigration and Passport Division, Dhaka.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- High Commision of India, Dhaka.
- Immigration Officer, Benapole, Jessore.
- Deputy Director (Admin-1), BSTI, Dhaka.
- Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
- PA to Director General, BSTI, Dhaka.