



# Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

## Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

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Memo No. 36.05.0000.105.31.040.15.833

Date: 13-07-2023

### Office Order

The undersigned is directed to inform that the authority of BSTI is pleased to grant leave (Earned leave) from 26.07.2023 to 03.08.2023 or from the date of departure for 09 (Nine) days (excluding transit and travelling time) to Mr. Md. Amirul Islam, Data Entry Operator, BSTI, Dhaka for travelling to India for tourist purpose with his elder sister Mst. Shahnaz Begum, Wife Mst. Mukta Khatun and his only son Maimun Islam Abraham under the following terms and conditions :

#### Terms & Conditions:

- a) All expenses in this connection will be borne by the incumbent himself.
  - a) There will be no financial involvement of the Government or Institution regarding his travel.
  - b) He will not be allowed to draw his pay and allowances in foreign currency.
  - c) This foreign leave will be treated as leave with pay and he will receive pays, allowance and other admissible benefits for this period accordingly.
2. This order is approved by the competent authority and issued accordingly.

  
(Md. Tuhin Ahmed)  
Deputy Director (Admin-2)

#### Distribution :

Mr. Md. Amirul Islam  
Data Entry Operator  
BSTI Head Office, Dhaka.

#### Copy to : ( for kind information and necessary action ) :

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. High Commission of India, Dhaka.
06. Immigration Officer, Benapole, Jessore.
07. Deputy Director (Admin-1), BSTI, Dhaka.
08. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
09. PA to Director General, BSTI, Dhaka.