



Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh

Maan Bhaban, 116/A, Tejgaon Industrial Area, Dhaka-1208, Bangladesh

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Memo No. 36.05.0000.105.31.007.20/577

Date: 15-05-2023

Office Order

The undersigned is directed to inform that the authority of BSTI is pleased to grant leave (Earned leave) to Mr. S M Talat Mahmud, Assistant Director (CM), BSTI, Dhaka from 21-05-2023 to 04-07-2023 or from the date of departure for 45 (Forty five) days for Performing holly Hajj in Saudi Arabia under the following terms and conditions :

Terms & Conditions :

- All expenses in this connection will be borne by the incumbent himself.
- There will be no financial involvement of the Government or Institution regarding his travel.
- He will not be allowed to draw his pay and allowances in foreign currency.
- He will not be allowed to extend his stay (excluding transit and traveling time) abroad beyond the permitted time.

- This order is issued in accordance with the Order No.36.00.0000.067.08.005.23.42, Dated: 08-05-2023 of the Ministry of Industries.

Ahmed
15.05.2023
(Md. Tuhin Ahmed)
Deputy Director (Admin-2)

Distribution :

Mr. S M Talat Mahmud,
Assistant Director (CM),
BSTI, Dhaka.

Copy to : (for kind information and necessary action) :

- Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. [Attn: Mr. Md. Ahsan Mahmud, Assistant Secretary (BSTI)].
- Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
- Director General, Department of Immigration and Passport Division, Dhaka.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- Embassy of Saudi Arabia, Dhaka.
- Director (CM), BSTI, Dhaka.
- Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
- Assistant Account Officer, BSTI, Dhaka.
- PA to Director General (Grade-1), BSTI, Dhaka.