



Bangladesh Standards and Testing Institution

Member ISO, OIML, APMP, BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh



Ref. No. 36.05.0018.001.01.9(161).89/ ৪৬৭ (৫)


Date: 22-05-2019

Office Order

The undersigned is directed to inform that the authority is pleased to grant leave (Earned leave) to Mrs. Shamim Ara Begum, Director (Physical), BSTI, Dhaka from 01-06-19 to 06-06-2019 or from the date of travel to 06 (Six) days (excluding transit and traveling time) to travel to Singapore to meet her Son under the following terms and conditions:

Terms & Conditions:

- (1) All expenses in this connection will be borne by the incumbent herself.
 - (2) There will be no financial involvement of the Government or Institution regarding her travel.
 - (3) She will not be allowed to draw her pay and allowances in foreign currency.
 - (4) She will not be allowed to extend her stay (excluding transit and traveling time) abroad beyond the permitted time.
2. This order is issued in accordance with the Order No.36.00.0000.053.08.028.18.230 dated: 15-05-2019 of the Ministry of Industries.


(Md. Saiful Islam)
Deputy Director (Admin.)

Distribution:

Mrs. Shamim Ara Begum
Director (Physical)
BSTI, Dhaka.

Distribution for kind information & necessary action:

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. (Attn: Mrs. Hasina Begum, Senior Asstt. Secrtary).
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segunbagicha, Dhaka.
03. Director General, BSTI, Dhaka.
04. Director General, Department of Immigration & Passport, Dhaka.
05. Director (Administration), BSTI, Dhaka.
06. Director (Physical), BSTI, Dhaka.
07. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
08. Embassy of Singapore, Dhaka.
09. Asstt. Director (Accounts and Audit), BSTI, Dhaka.
- ✓ 10. ICT Cell, BSTI, Dhaka (Please incorporate in the website)

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