



Bangladesh Standards and Testing Institution

Member ISO,OIML,APMP,BIPM & Codex Alimentarius Commission of FAO/WHO

Ministry of Industries

Government of the People's Republic of Bangladesh



No. 36.05.0000.105.31.005.07/31

Date: 04-01-2022

Office Order

The undersigned is directed to inform that the authority of BSTI is pleased to grant leave (Earned leave) from 16-01-2022 to 30-01-2022 or from the date of departure for 15(Fifteen) days to Mr. Md. Mamun Khaled, Assistant Director (Electrical), BSTI, Dhaka traveling for 'Omrah Hajj' in Saudi Arabia under the following terms and conditions :

Terms & Conditions:

- i) All expenses in this connection will be borne by the incumbent himself.
 - j) There will be no financial involvement of the Government or Institution regarding his travel.
 - k) He will not be allowed to draw his pay and allowances in foreign currency.
 - l) He will not be allowed to extend his stay (excluding transit and travelling time) abroad beyond the permitted time.
2. This order is issued in accordance with the Order No.36.00.0000.053.08.001.17.04, Dated: 03-01-2022 of the Ministry of Industries.

(Signature)
4.1.2022
(Md. Tuhin Ahmed)
Assistant Director (Admin)

Distribution :

Mr. Md. Mamun Khaled
Assistant Director (Electrical),
BSTI, Dhaka.

Copy to : (for kind information and necessary action) :

01. Secretary, Ministry of Industries, Govt. of the People's Republic of Bangladesh, Shilpa Bhaban, Motijheel C/A, Dhaka. (Attn: Mrs. Nilufar Jesmin Khan, Senior Asstt. Secretary).
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka.
03. Director General, Department of Immigration and Passport Division, Dhaka.
04. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
05. Embassy of Saudi Arabia, Dhaka.
06. Director (Standard), BSTI, Dhaka.
07. Deputy Director (Admin-2), BSTI, Dhaka.
08. Programmer, ICT Cell, BSTI, Dhaka (Please incorporate in the website).
09. PA to Director General, BSTI, Dhaka.

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